

Report For Week Ending 24 June 1958 From Records Center

During the week the following accessions were made:

COMPT OCR	23 20 7	Cu.	Ft.
PERS	99	11	tt
MS	3	11	11
DD/P	289	13	tt
DD/I	2	11	11
ORR	1	11	F1
OSI	1	17	11
Sub-Total:	625	Cu.	Ft.
Finished Intelligence	69	11	11
Total:	694	Cu.	Ft.
Map Negatives Records Holdings Distribution Material Holdings	1,179 24,673 10,987	Cu.	Ft.
Total:	36,839	Cu.	Ft.

Distribution Material Disposed of at Center
Distribution Material Transferred from Center
Records Disposed of at Center
Records Transferred from Center
Total:

24 Cu. Ft.
7 " "
71 " "
102 Cu. Ft.

Accessioning Tangible

- 1. It was necessary to call upon Transportation Division / OL twice during the week to transport records to the Records Center.
- 2. The Center is still having to relocate records in order to make room for new accessions. During the past week it was necessary to relocate a total of 42 cubic feet.

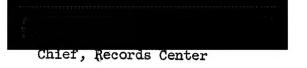
Disposal Tangible

25X1A13a

1. Records Center personnel destroyed, 64 cubic feet of records. This brought the total number in the disposal area down to 555 cubic feet. This is the first time in several weeks that there has been more records than were placed in the disposal area.

25X1A13a

25X1A9a



Sanitized - Approved For Release : CIA-RDP70-00211R000200180004-5

CONCIDENTIAL

The following figures indicate the space utilization by operating component within the Center:

Operating Component	<u>Available</u>	Utilized	Total
Supplemental Distribution	48	10,902	* 10,950
DD/P	3,006	5,724	8,730
DD/S	191	8,149	8,340
DD/S (Compt.Grilled Area)	39	441	480
DD/I	97	7, 403	7,500
DD/I (Grilled Area)	429	3,351	3 , 780
DCI	23	37	60
Map Negatives	<u> 370</u>	1,220	1,590
TOTAL:	4,203	37,227	** 41,430

^{* 960} cubic feet of this area were removed to make room for the general storage and processing area.



^{**} This total includes 1,170 cubic feet of emergency shelving that has been erected in the Center.